



Dear Party City Trading Partner,

As advised in the Party City Vendor Price Guide there are 3 categories of Party City vendors. Below is a synopsis of each group and the associated fees. In order to begin the EDI certification process this document must be signed and returned in addition to the Trading Partner Setup and Testing Certification forms in order to place you in the proper category and provide the proper software if requested.

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### **Vendor Group A**

If a vendor chooses to continue using a VAN connection for exchanging electronic documents with Party City, then the vendor will be responsible for all VAN related and kilocharacter charges (sent and received) incurred by Party City.

The vendor will be responsible for the relationship with the VAN. Party City will require a vendor owned mailbox to send and retrieve data.

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### **Vendor Group B**

#### Communicating with Party City- AS2 licensing fees

1. Mandatory software fee for communications with the Party City/ICC Server:
    - \$495, one-time startup fee – includes licensing, setup, testing and 1st year's maintenance.
    - \$200/year after the 1st year for annual support.
    - No transaction or VAN fees
  2. If the customer does not have AS2 capabilities at their location, the additional fee is:
    - \$975, one-time startup fee – includes product licensing, technical support for remote product setup, testing with the ICC Server and 1st year's maintenance. An AS2 product will be installed at the customer's location. This is the licensed application component of the offering.
    - \$290/year after the 1st year for annual support.
    - No transaction or VAN fees
  3. Application Management Fee – Please refer to the Vendor Price Guide for more details.
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### **Vendor Group C**

Fees for subscription to the browser-based e-Commerce Application are detailed in the Vendor Price Guide. Please refer to that document for more information.

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You must fill out and sign the next page of this letter. Then, return both pages to ICC in order for testing to begin. Please fax the letter to me at 212-614-9976. Upon receipt, and ICC Testing Representative will contact you to schedule testing.

Sincerely,

Steve Haber  
Director of Client Services  
Internet Commerce Corporation (ICC)  
Phone: 212-477-1700 x19  
Email: [shaber@icc.net](mailto:shaber@icc.net)



## Vendor Profile

Please select one of the following 3 categories:

Vendor Group A  AS2 Software Requested

Vendor Group B  I am AS2 capable

Vendor Group C

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Title: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_